



## BFR at Breezeway Resort - Front Desk

### HOST INFORMATION

**Company Description:**

Since 1970, our family has been fortunate to live and work at beautiful Misquamicut Beach where we've operated The Breezeway with love and care. It has been a labor of love and we're honored to welcome families like yours to The Breezeway and Misquamicut Beach. Just steps from Misquamicut Beach, RI, one of the area's most relaxing, casually elegant and family-friendly hotels sits on five beautifully manicured acres, offering a peaceful oasis for family vacations, couples getaways, and wedding groups. Our 50 pristine, well-appointed and non-smoking guest rooms, suites, villas and cottage are neatly arranged throughout a park-like setting, within three distinctive courtyards, featuring handcrafted fountains, a heated swimming pool and colorful gardens. Just a short walk away, you'll enjoy access to our private "Breezeway Beach" beach with 200 feet of sandy shoreline extending along the Atlantic Ocean.

**Employer Perks:** We are close to Boston, NYC and Providence and Newport. We are a few blocks from the beach and housing is also located a few blocks from the beach. We have a downtown area that is close by as well, where the train station is located.

Many past students do a little travel during the early part of the season, work a lot and then travel the last 30 days they have. We also have had many repeat students return for a second year.

**Host Website:** <https://www.breezewayresort.com/>

**Site of Activity:** BFR at Breezeway Resort

**Parent Account Name:** Breezeway Family Resorts

**Host Address:** 70 Winnapaug Road , PO Box 1368 , Westerly , Rhode Island , 02891

**Nearest Major City:** Providence , Rhode Island , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Hotel Front Desk / Reservationist

Friendly, helpful, outgoing, and self-motivated customer focused professionals. Book Reservations, Guest Relations, Check in and Check Out are just a part of this multifaceted position.

Applicants interested in or with prior hospitality industry experience are preferred.

Majority of shifts are either 7a-3p or 3p-11p.

Positive, friendly, bright, mature applicants should e-mail their resume.

**Typical Schedule:**

Majority of shifts are either 7a-3p or 3p-11p, 5-7 days per week. Most busy Saturdays & Sundays.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$12.5

**Eligible for Tips:** Yes

*Tips are available from rooms participants clean (so long as guest tips).*

**Estimated weekly wages including tips:** \$400

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 60

**Potential fluctuation in hours per week:**

*We are most busy in July and August. Hours will fluctuate higher in our peak season, and lower in our shoulder season.*

**Average number of hours per week reached by last year's seasonal employees:** 48

**Overtime Policy:**

*Yes, paid after 40 hours*

**Job-Specific Benefits:**

*Opportunity to work a 2nd job with our other businesses.*

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

*Lifting*

*Lifting requirement: 25lbs/11kgs*

*Description:*

*Laundry or maybe boxes of supplies for hotel rooms (soap, shampoo, toilet paper).*

*Standing for entire shift*

*Handling cleaning chemicals*

*Working outdoors*

*Working under direct sunlight*

***Job Training required: Yes***

*Length of job training:*

*24 hours*

*Hours per week during training period: 24*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*We provide on the job training. While we are slower in the beginning of the season our management staff will help to train you for your job.*

***Need to wear uniform: Yes***

*Uniform Policy:*

*Your uniform will consist of modest length (no more than 6 cm above the knee) khaki shorts, pants or skirt, sneakers (no florescent colors or patterns please) and a Breezeway Resort shirt. Breezeway Resort shirts are to be purchased at cost. You must provide your own khaki colored pants, shorts or skirt and sneakers. Your hair must be a natural color and long hair must be tied up or tied back.*

*Cost of uniform: \$50*

*Uniform laundry: Participant responsibility*

***Dress Code: Yes***

*Description:*

*\*Khaki Shorts Khaki Pants Khaki Skirt sneakers*

## CULTURAL OPPORTUNITIES

***Types of Cultural Opportunities:***

*Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

***Additional Details about Cultural Offerings:***

Westerly Town Beach, Misquamicut State Beach, Westerly downtown historic district, Watch Hill Lighthouse, Mystic Seaport, Pequot Museum.

**Local Cultural Offering:**

<http://www.misquamicut.org/>

<https://www.oceanchamber.org/>

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

*Housing: Be aware that depending on your arrival date, you may spend a few of your first days at the resort itself while we make the housing ready for you. Address: 65 Winnapaug Road, Westerly, RI 02891 52 Montauk Ave., Westerly, RI 02891 The house is located across the street from the resort. It is within walking distance of the beach and a small convenience store. Shopping for food and other necessities is located approximately 1-2 miles away. Transportation to and from the house is not provided, but we do try to bring you once a week to the grocery store as we can. The house is furnished, including sheets for the beds, towels, dishes, pots and cooking utensils. There is laundry equipment. Bedrooms are equipped with bunk beds. The only people allowed in employee housing are employees with signed housing contracts and management. This is a quiet house. Loud noise of any kind will not be allowed. Smoking is not allowed onsite. Alcoholic beverages are not allowed onsite. While you are working for Breezeway Resort it is important that everyone respects the space and feelings of others. Both at the resort and in employee housing, please be respectful of each other and always treat others the way you would want to be treated. We do provide wi-fi and basic cable for all houses.*

**Lease Agreement:** Yes

**Onsite Amenities:**

*WiFi: Yes*

*Description:*

*Basic Wifi.*

*Phone Service: Yes*

*Description:*

*We have phones at our offices participants can use in an emergency until they get cell phone service.*

*Kitchen facilities: Yes*

*Description:*

*There are full kitchens in all apartments.*

*Laundry facilities: Yes*

*Description:*

*There are washer & dryers for use at the Breezeway Resort.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 1*

*Maximum Occupancy Per Room: 4*

*Suggested Occupancy Per Room: 1 - 4*

*Rooming Arrangement Description:*

*Only participants with our organization can stay in our housing. You are required to stay in our housing. At times our housing is co-ed.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$225*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$225*

*Description:*

*Housing deposit can be made upon arrival or deducted from the first payroll.*

*Housing Deposit Refundable: No*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Across the street.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*Most of you will be arriving in the U.S through Boston's Logan Airport or New York's Kennedy Airport. If you haven't already booked your flight, I would suggest flying to Boston as it is closer to Westerly than New York. The most convenient means of transportation to Westerly, Rhode Island from either airport is by AMTRAK train service. Once you arrive at the Westerly train station, it is best to hire a taxi for the short ride to the Breezeway Resort or arrange for Melissa to pick you up.*

*Train Schedule [www.amtrak.com](http://www.amtrak.com) 800-USA-RAIL*

*Taxi Service [Wright's Taxi](http://Wright's Taxi) 401-596-8294*

*Checking in at the Breezeway Resort: The best time to check in is Monday through Friday from 10 AM to 2 PM. It is usually quieter during this time and we can spend more time with you to get you situated. We realize you may already have booked your flight, so we will do our best to accommodate you. Please contact us in advance and let us know of your arrival plans so that we may coordinate with you.*

*Best Contact: Melissa Bellone, [melissa@breezewayresort.com](mailto:melissa@breezewayresort.com) 401.348.8953 phone*

**Suggested Arrival Airport:**

*JFK Airport, JFK, Over 50 miles*

***Estimated cost of transportation to worksite from suggested airports: \$100 to \$150***

**If arriving after regular hours:****Suggested After-Hours Accommodation:**

*Breezeway Resort*

70 Winnapaug Road  
Westerly, Rhode Island 02891  
www.breezewayresort.com  
401-348-8953  
\$0 to \$25

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Social Security Number: Every person who works in the United States must have one. If you do not already have one, you will need to apply for one before you begin working. You may work once your paperwork is being processed by the Social Security Administration. Arrangements can be made to travel by train to and from the Social Security office in New London, CT.

Nearest SSA Office: New London, Connecticut, Less than 50 miles

**Other:**

Wage Payment Schedule:

Participants are paid bi-weekly on a Wednesday.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

No facial hair, visible tattoos or facial piercings.

Second Job Availability: Yes, likely

Applicable Company Policies:

We have a handbook all employees and participants are required to sign. This outlines all of our policies and procedures.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Restaurants, BEACH!!

***Walking Distance from Housing:***

*Food Market, Restaurants, BEACH!!*

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Fitness Center, Public Library*

***Unavailable:***

*Internet Cafe*



## BFR at Breezeway Resort - Resort Worker

### HOST INFORMATION

**Company Description:**

Since 1970, our family has been fortunate to live and work at beautiful Misquamicut Beach where we've operated The Breezeway with love and care. It has been a labor of love and we're honored to welcome families like yours to The Breezeway and Misquamicut Beach. Just steps from Misquamicut Beach, RI, one of the area's most relaxing, casually elegant and family-friendly hotels sits on five beautifully manicured acres, offering a peaceful oasis for family vacations, couples getaways, and wedding groups. Our 50 pristine, well-appointed and non-smoking guest rooms, suites, villas and cottages are neatly arranged throughout a park-like setting, within three distinctive courtyards, featuring handcrafted fountains, a heated swimming pool and colorful gardens. Just a short walk away, you'll enjoy access to our private "Breezeway Beach" beach with 200 feet of sandy shoreline extending along the Atlantic Ocean.

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**Job Description:**

Responsible for cleaning and preparing the property's guest rooms, beach and public areas. This includes raking the beach, sweeping outside, vacuuming floors, emptying garbage, making beds, folding sheets and towels, etc. Will need to maintain trash cans sweeping floors, etc. There will also be work to do in the laundry room, washing, drying and general work as assigned including directing guests at our beach property.

**Typical Schedule:**

5-7 days a week 9am -3pm. Most busy Saturdays & Sundays.

**Drug Test required:** No



## COMPENSATION

**Hourly Wage:** \$12.5

**Eligible for Tips:** Yes

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