



Capitol Reef Resort - Housekeeping

HOST INFORMATION

Company Description:

Benefits and Perks:

- FREE Horseback riding
- FREE Llama trips
- Hiking and Jeep Tours of the area!

Just one mile from Capitol Reef National Park, you can explore almost **100 miles of natural wonders**, including cliffs, canyons, domes and natural bridges. From Hickman's Bridge and Fishlake National Forest to Anasazi State Park and the Prehistoric Petroglyph, there are many other stunning sights to see and they're all within about an hour of this work site. Additionally, enjoy easy access to all the area's parks, where you can delight in hiking, backpacking, canyoneering and participating in photo tours. Love outdoor adventure? Our property puts you in the perfect location, as we're situated in the Grand Circle of National Parks – plan a day trip to the Grand Staircase, Bryce Canyon National Park, Canyonlands National Park or Zion National Park. Situated right off of Highway 12, enjoy exploring so many more attractions and being able to easily get where you're going when working at this Torrey, UT hotel.

Host Website: <http://www.capitolreefresort.com>

Site of Activity: Capitol Reef Resort

Parent Account Name: Charlestowne Hotels

Host Address: 2600 E Highway 24 Torrey, Utah, 84775

Nearest Major City: Richfield, Utah, Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, fireplace, and deck/porch. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.
- Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner.
- Dusting furniture and equipment.
- Emptying wastebaskets and cleaning them inside and out.
- Cleaning tiled floors with the use of brooms and mops.
- Using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels and shower curtains.
- Replenishing trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Removing items from refrigerator, stove, and microwave.
- Cleaning refrigerator, stove, microwave, and any additional appliances inside and out.

- Loading and unloading dishes from dishwasher, drying dishes, and putting them away in proper places.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards. •Attend departmental and team meetings as well as participate in all additional training courses.
- Perform all duties in a safe manner.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.
- Due to the duties of this job, employees can't have allergies to cleaning chemicals or dirt/dust. Face masks may be provided, if needed.
- Must have the ability to read, write, and understand instructions given in the English language.
- Must have the ability to understand and respond to verbal instructions given in the English language.
- Housekeepers serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, owners, guests, and members of the local community.

Typical Schedule:

Hours will vary with scheduled days off depending on time of year and how much business there is.

Drug Test required: No

COMPENSATION

Hourly Wage: \$14

Eligible for Tips: Yes

Tips are sometimes left in the rooms for the housekeepers. If there are tips left in the rooms you are cleaning then you may keep them.

Estimated weekly wages including tips: \$560

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 48

Potential fluctuation in hours per week:

Extra Shifts, Persons Calling Off or being sick.

Average number of hours per week reached by last year's seasonal employees: 48

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Housing on-site, beautiful location.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

This can be a fairly often action the amount of LBS/KGS will vary but not exceed 50LBS/22KGS

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Job Training required: Yes

Length of job training:

1 Week

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Once the Department Manager Signs off there training checklist

Need to wear uniform: Yes

Uniform Policy:

You must provide your own Black Pants, Shorts, Leggings and Comfortable Shoes. We will provide Shirts to you.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

While working, all employees must be in uniform and well groomed. Small tattoos and moderate piercings are ok as long as they are not offensive.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

There are a lot of outdoor activities you can take advantage of on their days off! Most of these can be arranged with local outfitters and we will be more than happy to assist if there is interest.

Local Cultural Offering:

There are local vendors on the weekends where you can buy fresh local products as well as Hand Made local fare. We can also transport you to Capitol Reef National Park so that you may enjoy many of the hikes the park has to offer.

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).*

Employer-owned or employer-arranged housing description:

There will be 3 units that will house 8 people each. Each unit will have 4 bedrooms with 2 beds in each bedroom. There will be a 1000 sq. ft. common area with a full kitchen for cooking. You are encouraged to buy your own cooking and eating supplies, but there are some from previous students available to use. TV and wifi are provided. Laundry facilities are available. Linens will be provided for the beds.

Lease Agreement: *Yes*

Onsite Amenities:

WiFi: Yes

Description:

We have gigabit service to the resort

Phone Service: Yes

Description:

ATT Service works best but most all phones can now make calls over wifi.

Kitchen facilities: Yes

Description:

There are 2 stoves 3 refrigerators 2 microwaves a large 60 inch TV.

Laundry facilities: Yes

Description:

There are washers and dryers for you to use.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

Rooming Arrangement Description:

Rooms can be co-ed at your request as well as requesting to live with partners or friends.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$75

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$150

Description:

The Deposit will be taken out of your check and you may request a one time payment or 4 payments over 4 paychecks.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing must be clean and no damage.

Details About Deposit Refund:

The housing Deposit will be returned on your last paycheck.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is within a 5 minute walk to any work site on the property.

ARRIVAL INFORMATION

Arrival Instructions:

You only have the option of flying into Salt Lake City International (SLC) where you will be picked up by an arranged shuttle service (approximate travel time 3.5-4 hours). There is no cost for this shuttle. You MUST email your arrival information to Duane R. Dasse who is the General Manager of the Resort at least 4 WEEKS prior to arrival to the United States. Details about a scheduled pickup will be communicated to you prior to your departure. We suggest that you try to arrange your flights to arrive between 8:00 AM and 8:00 PM.

Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

La Quinta Inn & Suites Salt Lake City Airport

Wiley Post Way, Salt Lake City, UT

Salt Lake City, Utah 84116

[https://www.wyndhamhotels.com/laquinta/salt-lake-city-utah/la-quinta-salt-lake-city-airport/overview?](https://www.wyndhamhotels.com/laquinta/salt-lake-city-utah/la-quinta-salt-lake-city-airport/overview?CID=LC:LQ::GGL:RIO:National:53455&iata=00093796)

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(801) 366-4444

\$100 to \$150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: *No*

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

If you do not have your social security card, you will be taken to the social security office via shuttle service and help will be provided.

Nearest SSA Office: St. George, Utah, Over 50 miles

Other:

Wage Payment Schedule:

You are paid Bi Weekly and we require you to have a bank account to utilize direct deposit. Wells Fargo is recommended for banking.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Capitol Reef Resort requires that all employees be neatly groomed and wearing the appropriate clothing while on shift.

Second Job Availability: Yes, likely

Applicable Company Policies:

We have an extensive employee handbook for each student that you will receive upon arrival.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Fitness Center

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library

Unavailable:

Shopping Mall