



7 Gables Inn and Suites - Housekeeping

HOST INFORMATION

Company Description:

Job Opportunity at 7 Gables in Fairbanks, Alaska

For over 35 years, 7 Gables has been a key part of the Fairbanks community. Located near the University of Alaska Fairbanks, you'll have easy access to campus life and the chance to connect with other students.

We offer a range of accommodations, from cozy rooms to spacious suites, as well as fully-equipped studio apartments with kitchens. Whether you're relaxing at home or exploring the area, there's always something to do.

Fairbanks is a hub for outdoor adventure, from hiking and kayaking to gold panning and mountain climbing. During summer's endless daylight, you can enjoy long days of exploration. We're also close to historic Pioneer Park, galleries, and the downtown ice museum.

For students working with the public, we may offer familiarization trips to help you get to know the region. Being near the University of Alaska provides plenty of opportunities for socializing and campus events.

Our local employees enjoy sharing fun activities like the Midnight Sun Festival, Tanana Valley Fair, and carpooling to local shops. Additional perks include leftover breakfast buffet items and kitchens in your living space for convenience.

Join us at 7 Gables for an exciting and community-oriented experience in beautiful Fairbanks!

Host Website: <http://www.7gablesinn.com>

Site of Activity: 7 Gables Inn and Suites

Parent Account Name: 7 Gables Inn and Suites

Host Address: 4312 Birch Lane Fairbanks , Alaska , 99709

Nearest Major City: Anchorage , Alaska , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, fireplace, and deck/porch. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas. Once in the laundry room, operation of washers and dryers, sorting, folding and storing laundry is the responsibility of housekeeping staff.*
- Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner.*
- Dusting furniture and equipment.*
- Emptying wastebaskets and cleaning them inside and out.*
- Cleaning tiled floors with the use of brooms and mops.*

- Using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels, and shower curtains.
- Replenishing trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Removing items from refrigerator, stove, and microwave.
- Cleaning refrigerator, stove, microwave, and any additional appliances inside and out.
- Loading and unloading dishes from dishwasher, drying dishes, and putting them away in proper places.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergencies, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training courses.
- safely perform all duties.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.

Typical Schedule:

Housekeepers are expected to work 6 days a week including all weekends. Days off are to be negotiated.

Drug Test required: No

COMPENSATION

Hourly Wage: \$15

Eligible for Tips: Yes

Housekeepers receive tips from the rooms they clean

Estimated weekly wages including tips: \$525

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Depending upon how busy we are in summer months, hours can range from 40-60 hours a week.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Familiarization trips may be offered to students to those who work with the public. We are also close to the University for connections with other college students. Leftover breakfast buffet items.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Students may be asked to carry items up to 25 lbs (11kg) or push carts up to 50 lbs (22kg)

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

One week

Hours per week during training period: 25

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Students will be trained during the first week and should not expect 30 hours until they are fully trained. Please understand, 32 hours is an average of the whole summer. Please come prepared with enough money for 3 weeks (\$750 to \$1000) to ensure a successful start to your program.

Need to wear uniform: No

Dress Code: No

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Holiday Events, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

Local free events include summer solstice activities, Golden Days celebrations, as well as a surprising number of free music events (music in the garden) at UAF.

Local Cultural Offering:

Close proximity to local gold panning, hiking trails, visitor's center, and both University of Alaska Museum and Ice Museum. During the summer months events include a summer solstice fun run and the World Indian and Eskimo Olympics .

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Amenities include TV, WIFI, refrigerator, bathroom, and linens, at no cost. Housing is at the main property, 4312 Birch Lane.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

wireless high speed

Phone Service: Yes

Description:

Use land line, or borrow the supervisor's cell phone if theirs is not operating.

Kitchen facilities: Yes

Description:

Kitchen facilities are shared with others.

Laundry facilities: Yes

Description:

The cost for laundry is \$2.50/wash, \$2.50/dry

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Rooms are not co-ed; bathroom and kitchen are shared.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$105

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: on-site

ARRIVAL INFORMATION

Arrival Instructions:

We are located very close to the airport--it only takes ten minutes by car. If we are advised of your arrival time, we are happy to come and pick you up.

Our contact information is Leicha Welton, gables7@alaska.net, (907) 479-0751

Suggested Arrival Airport:

Fairbanks International Airport, FAI, Less than 10 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

*7 Gables Inn
4312 Birch Lane
Fairbanks , Alaska 99709
7gablesinn.com
907 479-0751
\$75 to \$100*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: *No*

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We can provide transportation to apply and help with application if needed.

Nearest SSA Office: Fairbanks , Alaska , Less than 10 miles

Other:

Wage Payment Schedule:

Students are paid bi-weekly with paychecks

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We maintain a conservative image and prefer no tattoos or piercings.

Second Job Availability: Yes, likely

Applicable Company Policies:

We prefer non-smokers.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank

Walking Distance from Housing:

Restaurants, Fitness Center, Internet Cafe, Public Library

In Town, Requires Transportation:

Shopping Mall, Public Library