

# Waldorf Astoria Park City - Host/Hostess

## **HOST INFORMATION**

### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

Summer in Park City is vibrant, with warm days (70-85°F / 21-29°C) and cool nights. Our resort is surrounded by stunning landscapes, offering outdoor activities such as hiking, mountain biking, and scenic chairlift rides. The town is rich in culture, with summer festivals, live music, and local farmers' markets.

We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

**Parent Account Name:** Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

# PLACEMENT INFORMATION

### Job Description:

Greeting and escorting guests to tables in the restaurant, monitoring the restaurant and all staff, and maintaining a courteous and efficient operation of the dining room to ensure guest satisfaction.

- Meet and greet guests as they arrive, offer choice of seating, then escort them to their table and present menu.
- Read, maintain and make daily entries in the log book to coordinate communication between shifts and management.
- Maintain proper set-up of dining room and enforce uniform and grooming standards of all service personnel on a daily basis. Assign stations to service staff.
- Conduct daily "roll call meetings" to keep staff informed of current promotions, daily specials, guest comments, daily events and pertinent memos.
- Receive, record and make any necessary arrangements for reservations and special functions in the restaurant.
- Perform opening and closing duties. Assist others with side work to include cleaning, stocking, and folding napkins.

### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

Drug Test required: No

# **COMPENSATION**

Hourly Wage: \$16

Eligible for Tips: No

Estimated weekly wages including tips: \$512

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

**Qualifications & Conditions** 

Standing for entire shift

Handling cleaning chemicals
Job Training required: Yes
Length of job training:
2 weeks
Hours per week during training period: 32
Different wage during training period: No
Start on specific day of the week: No
Training requirements:
N/A
Need to wear uniform: Yes
Uniform Policy:
Uniform will be provided. Must bring black non-slip shoes.
Cost of uniform: \$0
Uniform laundry: Provided at no cost
Dress Code: Yes
Description:
Grooming standards will be sent to participant.
CHI TURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

### Additional Details about Cultural Offerings:

We offer enriching cultural experiences for J-1 participants. We will take them on a gondola ride and hike to a stunning alpine lake, plus a trip to a Salt Lake City Bees baseball game. They'll also enjoy Park City's festivals, concerts, and historic Main Street, creating lifelong memories.

### Local Cultural Offering:

Park City offers a vibrant cultural scene for J-1 participants. Park City hosts summer festivals like the Park Silly Sunday Market and outdoor concerts. The local chamber of commerce organizes events, and student-friendly groups help participants connect and explore.

# HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

### Employer-owned or employer-arranged housing description:

Slopeside Village 1823 Ozzy Way, Park City, UT 84098 https://www.slopesidevillage.com/ Single Room = \$800/month Double Room = \$700/month Triple Room = \$600/month Included in your unit: - Full size bed - Armoire - Mini Refrigerator - Side chair (\*select units) - Sundries (paper towels, cleaners, toilet paper, etc.) - Fully Stocked Kitchen with Kitchenware - Shared bathrooms - Living Room furniture - Utilities - High Speed Internet - Valet Trash Service - Maintenance - Private Entry Access - Housekeeping for common areas - Grocery Store access via Park City Free Transit What to Bring: - Sheets - Towels - Pillows - Blankets

Lease Agreement: Yes

#### **Onsite Amenities:**

WiFi: Yes

Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We offer single, double, and triple bedrooms, with accommodations for groups of up to six participants who wish to live together. Our rooms and floors are co-ed, but we do our best to honor requests for same-gender housing when possible. Requests are prioritized on a first-come, first-served basis, so if you have specific housing preferences, please email HR as soon as possible.

### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$200

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$800

Description:

The housing deposit is equal to one month's rent. For example, the deposit is \$800 for a single unit, \$700 for a double unit, and \$600 for a triple unit. Deposits must be paid in full via credit card, debit card, or cash (not preferred) before move-in.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposits are refundable, minus a mandatory \$100 cleaning fee, provided the unit is left clean and in its original condition. However, if a participant terminates their lease early, the deposit is forfeited.

Details About Deposit Refund:

Deposits will be refunded to the original credit or debit card used for payment.

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

# **ARRIVAL INFORMATION**

#### **Arrival Instructions:**

### Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

If arriving after regular hours:

### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

Best Western Plus Airport Inn & Suites 5433 West Wiley Post Way Salt Lake City, Utah 84116 \$150 to \$200

Tru By Hilton Salt Lake City Airport 206 N Jimmy Doolittle Road Salt Lake City , Utah 84098 \$150 to \$200

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

# **COMMUNITY AMENITIES**

### Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Public Library



# Waldorf Astoria Park City - Pool Attendant

## **HOST INFORMATION**

### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

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We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

Parent Account Name: Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City, Utah, 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

# PLACEMENT INFORMATION

### Job Description:

Pool attendants are the front face of our pool operation and report to the Food & Beverage Manager. Pool Attendants are passionate about providing the highest levels of guest service and take pride in creating seamless and memorable pool experiences. Pool Attendants warmly welcome guests, owners and members as they arrive at the pool deck, provide an overview and orientation of facilities, assistance with seating arrangements and set up sun loungers and cabanas with towels and amenities as required, and are also responsible for breaking down and closing the pool deck daily. They are responsible for ensuring the highest level of personal accommodations at the pool deck and will respond to all interactions in an efficient, courteous and professional manner that will achieve maximum customer engagement and comply with all Waldorf Astoria policies and procedures.

#### Pool attendants will:

- Setup and break down pool deck, side stations and host stand daily.
- Have an eye for detail and anticipate guests needs.
- Provide guests with water and coordinate daily amenity service including but not limited to cool oshibori service, sunscreen, spritzing, food & beverage offerings, and sunglass cleaning.

- Possess knowledge of food, beverage and cocktail menu items as well as information regarding preparation methods.
- Assist with the summer recreation program.
- Pool attendants may assist with food & beverage responsibilities and duties in the absence of pool servers or due to heavy volume when needed.
- Escort guests where and whenever possible.
- Clean and maintain pool area continuously. Pick up and drop off linens to/from housekeeping.
- Ensure adequate supply of linen and amenities.
- Have good personal presentation and interpersonal skills, an outgoing personality and a can-do approach to any task.
- Have a flexible schedule with the ability to work all shifts, weekends and holidays.
- Anticipate guest needs, ascertain satisfaction, and offer suggestions, and respond urgently and appropriately to guest concerns and requests.
- Ensure safety and security is regulated and adhered to by guests, owners, members and team members.
- Possess good communication skills.
- Answer telephones according to Waldorf Astoria standards.
- Ensure cleanliness of pool house restrooms.
- Maintain a clean, neat and organized work environment.
- Work harmoniously and professionally with co-workers, supervisors, and outside contacts.
- Possess CPR/First Aid skills/certification.
- May assist with set-up and breakdown of banquet events.
- Perform other tasks or projects as assigned by management.

### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

**Drug Test required:** No

## **COMPENSATION**

Hourly Wage: \$11

Eligible for Tips: Yes

Pool Attendants receive a 0.2 share of the tips given to the Pool Servers

Estimated weekly wages including tips: \$515

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

### Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: Yes

Previous Experience required: No

### **Qualifications & Conditions**

Standing for entire shift
Handling cleaning chemicals
Working outdoors
Working under direct sunlight

Job Training required: Yes

Length of job training:

2 weeks

Hours per week during training period: 32

Different wage during training period: Yes

Training wage description:

The Participant will not be included in the tip pool until the completion of their training

Start on specific day of the week: No

Training requirements:

ServSafe, CPR Certification

Need to wear uniform: Yes

Uniform Policy:

Uniform will be provided. Must bring black non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Provided at no cost

#### Dress Code: Yes

Description:

Grooming standards will be sent to participant.

# **CULTURAL OPPORTUNITIES**

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

### Additional Details about Cultural Offerings:

We offer enriching cultural experiences for J-1 participants. We will take them on a gondola ride and hike to a stunning alpine lake, plus a trip to a Salt Lake City Bees baseball game. They'll also enjoy Park City's festivals, concerts, and historic Main Street, creating lifelong memories.

#### Local Cultural Offering:

Park City offers a vibrant cultural scene for J-1 participants. Park City hosts summer festivals like the Park Silly Sunday Market and outdoor concerts. The local chamber of commerce organizes events, and student-friendly groups help participants connect and explore.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

### Employer-owned or employer-arranged housing description:

Slopeside Village 1823 Ozzy Way, Park City, UT 84098 https://www.slopesidevillage.com/ Single Room = \$800/month Double Room = \$700/month Triple Room = \$600/month Included in your unit: - Full size bed - Armoire - Mini Refrigerator - Side chair (\*select units) - Sundries (paper towels, cleaners, toilet paper, etc.) - Fully Stocked Kitchen with Kitchenware - Shared bathrooms - Living Room furniture - Utilities - High Speed Internet - Valet Trash Service - Maintenance - Private Entry Access - Housekeeping for common areas - Grocery Store access via Park City Free Transit What to Bring: - Sheets - Towels - Pillows - Blankets

Lease Agreement: Yes

## Onsite Amenities:

WiFi: Yes

Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

#### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We offer single, double, and triple bedrooms, with accommodations for groups of up to six participants who wish to live together. Our rooms and floors are co-ed, but we do our best to honor requests for same-gender housing when possible. Requests are prioritized on a first-come, first-served basis, so if you have specific housing preferences, please email HR as soon as possible.

### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$200

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$800 Description:

The housing deposit is equal to one month's rent. For example, the deposit is \$800 for a single unit, \$700 for a double unit, and \$600 for a triple unit. Deposits must be paid in full via credit card, debit card, or cash (not preferred) before move-in.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposits are refundable, minus a mandatory \$100 cleaning fee, provided the unit is left clean and in its original condition. However, if a participant terminates their lease early, the deposit is forfeited.

Details About Deposit Refund:

Deposits will be refunded to the original credit or debit card used for payment.

### Transportation to Worksite:

Walking Commute Time Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

## **ARRIVAL INFORMATION**

#### **Arrival Instructions:**

### Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

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## TRAINING AND ONBOARDING

### Pre-Arrival Onboarding: Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

#### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

## **COMMUNITY AMENITIES**

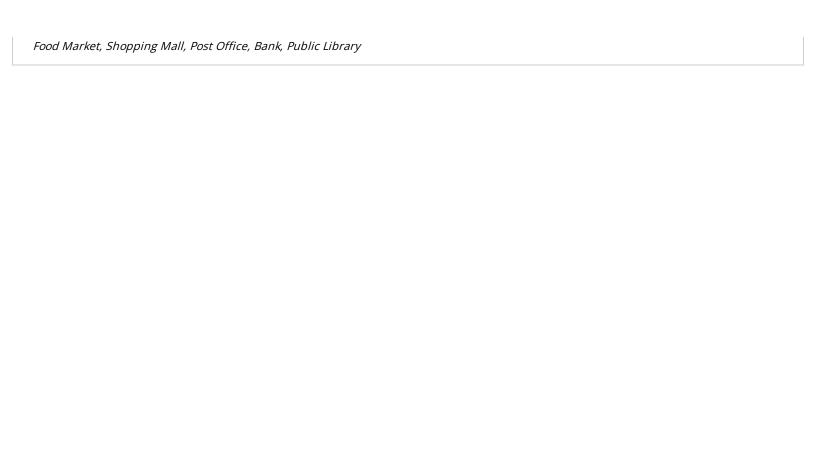
### Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

### Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:





# Waldorf Astoria Park City - Pool Server

## **HOST INFORMATION**

### Company Description:

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We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

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Site of Activity: Waldorf Astoria Park City

**Parent Account Name:** Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

# PLACEMENT INFORMATION

### Job Description:

Service of food and/or beverage to include the order-taking and delivery of any food and/or beverage items. This task is to be handled in a friendly, courteous, helpful, timely and professional manner resulting in a very high level of guest satisfaction.

- Check station before, during and after shift for proper set-up and cleanliness.
- Greet the guests in a friendly and courteous manner and explain any specials and/or restaurant promotions for guest awareness.
- Record the details of the order from the guests, repeating the order to the guest to check for accuracy.
- Input the order into the Point of Sale computer to inform the kitchen of the particulars in the order being placed.
- When complete, retrieve order from kitchen, confirm its accuracy, lift and deliver to guest along with appropriate condiments. Abide by all State, Federal and Corporate liquor regulations pertaining to serving alcoholic beverages to minors and intoxicated guests.
- Replenish beverages as necessary and check with guests for overall satisfaction.
- Market and serve upon request any dessert items or specialty coffees.
- Ascertain guest satisfaction and present check. Process check per hotel procedures.

### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

Drug Test required: No

# **COMPENSATION**

Hourly Wage: \$7.5

Eligible for Tips: Yes

Pool Servers are tipped directly by the guest - Tips are pooled & split with the other Pool Team members

Estimated weekly wages including tips: \$750

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: Yes

Previous Experience required: Yes

Must have previous restaurant experience serving food.

### **Qualifications & Conditions**

Standing for entire shift
Handling cleaning chemicals
Working outdoors
Working under direct sunlight

Job Training required: Yes

Length of job training:

2 weeks

Hours per week during training period: 32

Different wage during training period: Yes

Training wage description:

The participant will not be included in the tip pool until they have completed their training

Start on specific day of the week: No

Training requirements:

ServSafe, CPR Certification

Need to wear uniform: Yes

Uniform Policy:

Uniform will be provided. Must bring black non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Provided at no cost

Dress Code: Yes

Description:

Grooming standards will be sent to participant.

# **CULTURAL OPPORTUNITIES**

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

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Lease Agreement: Yes

#### Onsite Amenities:

WiFi: Yes
Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

#### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

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Cost per Week: \$200

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Utilities Costs: No

Housing Deposit: Yes

Cost: \$800
Description:

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Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

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Details About Deposit Refund:

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### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

# **ARRIVAL INFORMATION**

Arrival Instructions:

Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

#### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

Best Western Plus Airport Inn & Suites 5433 West Wiley Post Way Salt Lake City , Utah 84116 \$150 to \$200

Tru By Hilton Salt Lake City Airport 206 N Jimmy Doolittle Road Salt Lake City , Utah 84098 \$150 to \$200

## TRAINING AND ONBOARDING

### Pre-Arrival Onboarding: Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

#### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

# **COMMUNITY AMENITIES**

Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Public Library



# Waldorf Astoria Park City - Pool Host/Hostess

## **HOST INFORMATION**

### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

Summer in Park City is vibrant, with warm days (70-85°F / 21-29°C) and cool nights. Our resort is surrounded by stunning landscapes, offering outdoor activities such as hiking, mountain biking, and scenic chairlift rides. The town is rich in culture, with summer festivals, live music, and local farmers' markets.

We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

Parent Account Name: Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

# PLACEMENT INFORMATION

### Job Description:

Greeting and escorting guests to tables in the restaurant, monitoring the restaurant and all staff, and maintaining a courteous and efficient operation of the dining room to ensure guest satisfaction.

- Meet and greet guests as they arrive, offer choice of seating, then escort them to their table and present menu.
- Read, maintain and make daily entries in the log book to coordinate communication between shifts and management.
- Maintain proper set-up of the pool and enforce uniform and grooming standards of all service personnel on a daily basis. Assign stations to service staff.
- Conduct daily "roll call meetings" to keep staff informed of current promotions, daily specials, guest comments, daily events and pertinent memos.
- Receive, record and make any necessary arrangements for reservations and special functions in the restaurant.
- Perform opening and closing duties. Assist others with side work to include cleaning, stocking, and folding napkins.

### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

Drug Test required: No

# **COMPENSATION**

Hourly Wage: \$11

Eligible for Tips: Yes

The tips are pooled with other Pool Team Members and split

Estimated weekly wages including tips: \$512

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: No

**Previous Experience required:** No

# **Qualifications & Conditions** Standing for entire shift Handling cleaning chemicals Job Training required: Yes Length of job training: 2 weeks Hours per week during training period: 32 Different wage during training period: Yes Training wage description: Participants will not be included in the tip pool until they have completed their training Start on specific day of the week: No Training requirements: N/A Need to wear uniform: Yes Uniform Policy: Uniform will be provided. Must bring black non-slip shoes. Cost of uniform: \$0

**Dress Code:** Yes

Description:

Grooming standards will be sent to participant.

Uniform laundry: Provided at no cost

# **CULTURAL OPPORTUNITIES**

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

### Additional Details about Cultural Offerings:

We offer enriching cultural experiences for J-1 participants. We will take them on a gondola ride and hike to a stunning alpine lake, plus a trip to a Salt Lake City Bees baseball game. They'll also enjoy Park City's festivals, concerts, and historic Main Street, creating lifelong memories.

### Local Cultural Offering:

Park City offers a vibrant cultural scene for J-1 participants. Park City hosts summer festivals like the Park Silly Sunday Market and outdoor concerts. The local chamber of commerce organizes events, and student-friendly groups help participants connect and explore.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

### Employer-owned or employer-arranged housing description:

Slopeside Village 1823 Ozzy Way, Park City, UT 84098 https://www.slopesidevillage.com/ Single Room = \$800/month Double Room = \$700/month Triple Room = \$600/month Included in your unit: - Full size bed - Armoire - Mini Refrigerator - Side chair (\*select units) - Sundries (paper towels, cleaners, toilet paper, etc.) - Fully Stocked Kitchen with Kitchenware - Shared bathrooms - Living Room furniture - Utilities - High Speed Internet - Valet Trash Service - Maintenance - Private Entry Access - Housekeeping for common areas - Grocery Store access via Park City Free Transit What to Bring: - Sheets - Towels - Pillows - Blankets

Lease Agreement: Yes

#### Onsite Amenities:

WiFi: Yes
Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

#### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We offer single, double, and triple bedrooms, with accommodations for groups of up to six participants who wish to live together. Our rooms and floors are co-ed, but we do our best to honor requests for same-gender housing when possible. Requests are prioritized on a first-come, first-served basis, so if you have specific housing preferences, please email HR as soon as possible.

### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$200

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$800

Description:

The housing deposit is equal to one month's rent. For example, the deposit is \$800 for a single unit, \$700 for a double unit, and \$600 for a triple unit. Deposits must be paid in full via credit card, debit card, or cash (not preferred) before move-in.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposits are refundable, minus a mandatory \$100 cleaning fee, provided the unit is left clean and in its original condition. However, if a participant terminates their lease early, the deposit is forfeited.

Details About Deposit Refund:

Deposits will be refunded to the original credit or debit card used for payment.

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

## **ARRIVAL INFORMATION**

#### Arrival Instructions:

### Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

#### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

Best Western Plus Airport Inn & Suites 5433 West Wiley Post Way Salt Lake City , Utah 84116 \$150 to \$200

Tru By Hilton Salt Lake City Airport 206 N Jimmy Doolittle Road Salt Lake City , Utah 84098 \$150 to \$200

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

#### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

# **COMMUNITY AMENITIES**

#### Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Public Library



# Waldorf Astoria Park City - Pool Food Runner

## **HOST INFORMATION**

### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

Summer in Park City is vibrant, with warm days (70-85°F / 21-29°C) and cool nights. Our resort is surrounded by stunning landscapes, offering outdoor activities such as hiking, mountain biking, and scenic chairlift rides. The town is rich in culture, with summer festivals, live music, and local farmers' markets.

We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

Parent Account Name: Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

# PLACEMENT INFORMATION

### Job Description:

Pool Food Runners are the front face of our pool operation and report to the Food & Beverage Manager. Pool Food Runners are passionate about providing the highest levels of guest service and take pride in creating seamless and memorable pool experiences. Pool Food Runners warmly welcome guests, owners and members as they arrive at the pool deck, provide an overview and orientation of facilities, assistance with seating arrangements and set up sun loungers and cabanas with towels and amenities as required, and are also responsible for breaking down and closing the pool deck daily. They are responsible for ensuring the highest level of personal accommodations at the pool deck and will respond to all interactions in an efficient, courteous and professional manner that will achieve maximum customer engagement and comply with all Waldorf Astoria policies and procedures.

#### Pool Food Runners will:

- Quickly clear dirty table settings and prepare table for resetting. Promptly and consistently reset all Serviceware as prescribed.
- Setup and break down pool deck, side stations and host stand daily.
- Have an eye for detail and anticipate guests needs.
- Wipe down booths, chairs and tables. Clean floors as necessary.

- Provide guests with water and coordinate daily amenity service including but not limited to cool oshibori service, sunscreen, spritzing, food & beverage offerings, and sunglass cleaning.
- Possess knowledge of food, beverage and cocktail menu items as well as information regarding preparation methods.
- Assist with the summer recreation program.
- Pool attendants may assist with food & beverage responsibilities and duties in the absence of pool servers or due to heavy volume when needed.
- Escort guests where and whenever possible.
- Clean and maintain pool area continuously. Pick up and drop off linens to/from housekeeping.
- Ensure adequate supply of linen and amenities.
- Have good personal presentation and interpersonal skills, an outgoing personality and a can-do approach to any task.
- Have a flexible schedule with the ability to work all shifts, weekends and holidays.
- Anticipate guest needs, ascertain satisfaction, and offer suggestions, and respond urgently and appropriately to guest concerns and requests.
- Ensure safety and security is regulated and adhered to by guests, owners, members and team members.
- Possess good communication skills.
- Answer telephones according to Waldorf Astoria standards.
- Ensure cleanliness of pool house restrooms.
- Maintain a clean, neat and organized work environment.
- Work harmoniously and professionally with co-workers, supervisors, and outside contacts.
- Possess CPR/First Aid skills/certification.
- May assist with set-up and breakdown of banquet events.
- Perform other tasks or projects as assigned by management.

### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

Drug Test required: No

## **COMPENSATION**

Hourly Wage: \$11

Eligible for Tips: Yes

Pool Food Runners receive a 0.2 share of the tips given to the Pool Servers

Estimated weekly wages including tips: \$515

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32	
Overtime Policy:	
Yes, paid after 40 hours	
Job-Specific Benefits:	
N/A	
JOB REQUIREMENTS	
English Level required:	
****	Upper-Intermediate
Required to be 21+: Yes	
Previous Experience required: No	
Qualifications & Conditions	
Standing for entire shift	
Handling cleaning chemicals	
Working outdoors	
Working under direct sunlight	
Job Training required: Yes	
Length of job training:	
2 weeks	
Hours per week during training period: 32	
Different wage during training period: Yes	
Training wage description:	
Participants are not included in the tip pool until completion of their training	
Start on specific day of the week: No	
Training requirements:	
ServSafe, CPR Certification	
Need to wear uniform: Yes	
Uniform Policy:	
Uniform will be provided. Must bring black non-slip shoes.	
Cost of uniform: \$0	

Uniform laundry: Provided at no cost

**Dress Code:** Yes

Description:

Grooming standards will be sent to participant.

## **CULTURAL OPPORTUNITIES**

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

### Additional Details about Cultural Offerings:

We offer enriching cultural experiences for J-1 participants. We will take them on a gondola ride and hike to a stunning alpine lake, plus a trip to a Salt Lake City Bees baseball game. They'll also enjoy Park City's festivals, concerts, and historic Main Street, creating lifelong memories.

#### Local Cultural Offering:

Park City offers a vibrant cultural scene for J-1 participants. Park City hosts summer festivals like the Park Silly Sunday Market and outdoor concerts. The local chamber of commerce organizes events, and student-friendly groups help participants connect and explore.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

#### Employer-owned or employer-arranged housing description:

Slopeside Village 1823 Ozzy Way, Park City, UT 84098 https://www.slopesidevillage.com/ Single Room = \$800/month Double Room = \$700/month Triple Room = \$600/month Included in your unit: - Full size bed - Armoire - Mini Refrigerator - Side chair (\*select units) - Sundries (paper towels, cleaners, toilet paper, etc.) - Fully Stocked Kitchen with Kitchenware - Shared bathrooms - Living Room furniture - Utilities - High Speed Internet - Valet Trash Service - Maintenance - Private Entry Access - Housekeeping for common areas - Grocery Store access via Park City Free Transit What to Bring: - Sheets - Towels - Pillows - Blankets

Lease Agreement: Yes

#### **Onsite Amenities:**

WiFi: Yes

Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We offer single, double, and triple bedrooms, with accommodations for groups of up to six participants who wish to live together. Our rooms and floors are co-ed, but we do our best to honor requests for same-gender housing when possible. Requests are prioritized on a first-come, first-served basis, so if you have specific housing preferences, please email HR as soon as possible.

### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$200

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$800 Description:

The housing deposit is equal to one month's rent. For example, the deposit is \$800 for a single unit, \$700 for a double unit, and \$600 for a triple unit. Deposits must be paid in full via credit card, debit card, or cash (not preferred) before move-in.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposits are refundable, minus a mandatory \$100 cleaning fee, provided the unit is left clean and in its original condition. However, if a participant terminates their lease early, the deposit is forfeited.

Details About Deposit Refund:

Deposits will be refunded to the original credit or debit card used for payment.

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

## **ARRIVAL INFORMATION**

#### Arrival Instructions:

### Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

Best Western Plus Airport Inn & Suites 5433 West Wiley Post Way Salt Lake City, Utah 84116 \$150 to \$200

Tru By Hilton Salt Lake City Airport 206 N Jimmy Doolittle Road Salt Lake City , Utah 84098 \$150 to \$200

## TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

#### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

# **COMMUNITY AMENITIES**

#### Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

#### Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

#### In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Public Library



# Waldorf Astoria Park City - Housekeeping - Room Attendant

### **HOST INFORMATION**

#### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

Summer in Park City is vibrant, with warm days (70-85°F / 21-29°C) and cool nights. Our resort is surrounded by stunning landscapes, offering outdoor activities such as hiking, mountain biking, and scenic chairlift rides. The town is rich in culture, with summer festivals, live music, and local farmers' markets.

We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

Parent Account Name: Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

### PLACEMENT INFORMATION

#### Job Description:

The Room Attendant is responsible for the overall cleanliness of assigned rooms/suites. Reports maintenance deficiencies in order to maintain rooms/suites in compliance with standards.

Room Attendant duties include:

- Clean rooms/suites as assigned, with includes: making beds, cleaning bathrooms, dusting, vacuuming and washing windows/tracks. Reports rooms as clean and available. Reports maintenance deficiencies in order to maintain room in compliance with hotel standards.
- Strip dirty linens/towels and remove used amenities from room/suites.
- Check maid cart for supplies, stock as needed
- Greet guests immediately with friendly/sincere acknowledgement.
- -Replenish linen and guest amenities.
- Clean balconies, if applicable.
- Respond to special requests by guests (such as providing extra amenities or service time requests).
- Provide customer service to guests, including information about hotel services and local attractions.
- Assist co-workers, as requested

#### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

**Drug Test required:** No

# **COMPENSATION**

**Hourly Wage:** \$20.25

Eligible for Tips: No

Estimated weekly wages including tips: \$648

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

# **Qualifications & Conditions** Lifting Lifting requirement: 25lbs/11kgs Description: Lifting housekeeping products and furniture Standing for entire shift Handling cleaning chemicals Job Training required: Yes Length of job training: 2 weeks Hours per week during training period: 32 Different wage during training period: No Start on specific day of the week: No Training requirements: N/A Need to wear uniform: Yes Uniform Policy: Uniform will be provided. Must bring black non-slip shoes. Cost of uniform: \$0 Uniform laundry: Provided at no cost **Dress Code:** Yes Description: Grooming standards will be sent to participant. **CULTURAL OPPORTUNITIES**

#### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

Additional Details about Cultural Offerings:

We offer enriching cultural experiences for J-1 participants. We will take them on a gondola ride and hike to a stunning alpine lake, plus a trip to a Salt Lake City Bees baseball game. They'll also enjoy Park City's festivals, concerts, and historic Main Street, creating lifelong memories.

#### Local Cultural Offering:

Park City offers a vibrant cultural scene for J-1 participants. Park City hosts summer festivals like the Park Silly Sunday Market and outdoor concerts. The local chamber of commerce organizes events, and student-friendly groups help participants connect and explore.

### HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

#### Employer-owned or employer-arranged housing description:

Slopeside Village 1823 Ozzy Way, Park City, UT 84098 https://www.slopesidevillage.com/ Single Room = \$800/month Double Room = \$700/month Triple Room = \$600/month Included in your unit: - Full size bed - Armoire - Mini Refrigerator - Side chair (\*select units) - Sundries (paper towels, cleaners, toilet paper, etc.) - Fully Stocked Kitchen with Kitchenware - Shared bathrooms - Living Room furniture - Utilities - High Speed Internet - Valet Trash Service - Maintenance - Private Entry Access - Housekeeping for common areas - Grocery Store access via Park City Free Transit What to Bring: - Sheets - Towels - Pillows - Blankets

Lease Agreement: Yes

#### Onsite Amenities:

WiFi: Yes
Description:

Free high speed internet

Phone Service: Yes

Description:

There is a landline phone available at the Slopeside front desk to use in case of an emergency.

Kitchen facilities: Yes

Description:

Fully stocked kitchen with kitchenware and utensils. Kitchen includes oven, stove, refrigerator, and microwave.

Laundry facilities: Yes

Description:

Laundry facilities available on each floor of the housing. Cost is only a few dollars per wash cycle.

#### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 1 - 3

Rooming Arrangement Description:

We offer single, double, and triple bedrooms, with accommodations for groups of up to six participants who wish to live together. Our rooms and floors are co-ed, but we do our best to honor requests for same-gender housing when possible. Requests are prioritized on a first-come, first-served basis, so if you have specific housing preferences, please email HR as soon as possible.

#### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$200

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$800
Description:

The housing deposit is equal to one month's rent. For example, the deposit is \$800 for a single unit, \$700 for a double unit, and \$600 for a triple unit. Deposits must be paid in full via credit card, debit card, or cash (not preferred) before move-in.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposits are refundable, minus a mandatory \$100 cleaning fee, provided the unit is left clean and in its original condition. However, if a participant terminates their lease early, the deposit is forfeited.

Details About Deposit Refund:

Deposits will be refunded to the original credit or debit card used for payment.

#### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: 0.6 miles away.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes Bicycles are available to rent: No

Estimated cost: \$

Description: 0.6 miles away.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Free public bus transportation available in Park City.

# **ARRIVAL INFORMATION**

Arrival Instructions:

Salt Lake City International Airport (SLC):

We recommend participants fly into Salt Lake City International Airport (SLC), which is about 35 miles from Waldorf Astoria Park City. We recommend taking an Uber or Lyft (\$40-\$70). Participants can also pre-book their transportation through Canyon Transportation https://canyontransport.com (estimated \$120).

\*\*Airport transportation is not provided by Host Employer\*\*

#### Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

#### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

Park City Hostel 1781 Sidewinder Dr Park City , Utah 84098 parkcityhostel.com 435-731-8811 \$75 to \$100

Best Western Plus Airport Inn & Suites 5433 West Wiley Post Way Salt Lake City , Utah 84116 \$150 to \$200

Tru By Hilton Salt Lake City Airport 206 N Jimmy Doolittle Road Salt Lake City , Utah 84098 \$150 to \$200

## TRAINING AND ONBOARDING

#### Pre-Arrival Onboarding: Yes

- Complete job application on https://jobs.hilton.com so that we can get you hired in our system.
- Complete onboarding forms via Docusign.
- Sign up for housing.
- Respond to emails from HR in a timely manner (within 24 hours of receipt of email).

#### Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide assistance with the Social Security Card application, we will schedule an appointment for them, as well as take the participants to the Social Security Office for their appointment. Participants are welcome to go on their own to the Social Security Office if they prefer.

Nearest SSA Office: Salt Lake City , Utah , Less than 50 miles

#### Other:

Wage Payment Schedule:

Every other Thursday.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

One free meal provided per shift.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Tattoos may be visible, provided they are not visible on the face or neck, and they do not depict words or images that are intimidating, violent or sexual in nature, or otherwise inappropriate. You must bathe, use deodorant, and brush teeth and hair daily. Perfumes or colognes are to be used sparingly. Hairstyles must not be extreme and should be appropriate for the health, safety, and grooming standards of your department. Hair must be clean, well-groomed and neatly styled at all times.

Second Job Availability: Yes, likely

Applicable Company Policies:

All policies will be reviewed and signed prior to arrival.

# **COMMUNITY AMENITIES**

Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Public Library



# Waldorf Astoria Park City - Server Assistant

### **HOST INFORMATION**

#### Company Description:

**Waldorf Astoria Park City** is a luxury mountain resort nestled in the breathtaking Wasatch Mountains of Utah. As part of Hilton's prestigious Waldorf Astoria brand, we offer an exceptional work environment where J-1 participants can gain valuable hospitality experience while enjoying world-class amenities.

Summer in Park City is vibrant, with warm days (70-85°F / 21-29°C) and cool nights. Our resort is surrounded by stunning landscapes, offering outdoor activities such as hiking, mountain biking, and scenic chairlift rides. The town is rich in culture, with summer festivals, live music, and local farmers' markets.

We provide a welcoming and inclusive workplace with team-building activities, staff discounts, and access to hotel perks. Our team values cultural exchange, and J-1 participants will have the opportunity to interact with guests and colleagues from around the world. With prior experience hosting international students, we foster a supportive environment where participants can develop skills, build lifelong friendships, and create unforgettable memories in one of the most beautiful mountain destinations in the U.S.

Host Website: https://www.hilton.com/en/hotels/slcdmwa-waldorf-astoria-park-city/?msockid=2ee24a22e3d869b613625f89e2bf688a

Site of Activity: Waldorf Astoria Park City

Parent Account Name: Waldorf Astoria Park City

Host Address: 2100 Frostwood Drive Park City , Utah , 84098

Nearest Major City: Salt Lake City, Utah, Less than 25 miles away

## PLACEMENT INFORMATION

#### Job Description:

The Server assistant will set and clear restaurant tables; Stock all service stations and assist food servers with table service to ensure total Guest satisfaction.

The essential functions of a server assistant include:

- Quickly clear dirty table settings and prepare table for resetting. Promptly and consistently reset all serviceware as prescribed.
- Maintain stock and cleanliness of stations for all meal periods with necessary equipment including silverware, linen and condiments. Wipe down booths and chairs, move tables and chairs, and clean floors as necessary.
- Service guests with beverages, breads and butter to begin their dining experience and replenish as necessary. Assist server with food & beverage service to ensure guest satisfaction.
- Transport all dirty tableware from dining room to dishwashing area for proper cleaning.
- Perform any general cleaning tasks using standard hotel cleaning products as assigned by supervisor to adhere to health standards.
- Folding napkins for all meal periods throughout the day to maintain an adequate supply.
- Perform all assigned sidework to include replenishing condiments and restocking sidestands.
- Perform other duties as requested, such as cleaning unexpected spills, handling special guest requests, greeting and seating guests and

ensuring guest satisfaction.

#### Typical Schedule:

Shifts are scheduled between 6:00AM and 11:00PM, 7 days a week, based on business needs.

**Drug Test required:** No

# **COMPENSATION**

Hourly Wage: \$11

Eligible for Tips: Yes

Server Assistants are tipped out by the restaurant servers

Estimated weekly wages including tips: \$512

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Based on hotel occupancy

Average number of hours per week reached by last year's seasonal employees: 32

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

# **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: No

# Previous Experience required: No **Qualifications & Conditions** Standing for entire shift Handling cleaning chemicals Working outdoors Working under direct sunlight Job Training required: Yes Length of job training: 2 weeks Hours per week during training period: 32 Different wage during training period: Yes Training wage description: The participant will not be included in the tip pool until completion of their training Start on specific day of the week: No Training requirements: ServSafe, CPR Certification Need to wear uniform: Yes Uniform Policy: Uniform will be provided. Must bring black non-slip shoes. Cost of uniform: \$0 Uniform laundry: Provided at no cost

Dress Code: Yes

Description:

Grooming standards will be sent to participant.

# **CULTURAL OPPORTUNITIES**

#### Types of Cultural Opportunities:

Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions

Additional Details about Cultural Offerings:

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Lease Agreement: Yes

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Description:

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#### Provided Housing Cost:

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Cost per Week: \$200

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Utilities Costs: No

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Cost: \$800
Description:

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