



## Kelleys Island Venture Resort - Hospitality Crew

### HOST INFORMATION

**Company Description:**

**Bayshore Resort** is a charming lakefront hotel located in the heart of **Put-in-Bay, Ohio**. Known for its stunning views of Lake Erie, the resort offers a unique blend of relaxation and adventure, making it a popular summertime destination for tourists and locals alike. Our resort features 61 guest rooms and suites, two large, heated pools, a 30-person hot tub, and a lakeside tiki bar, providing a vibrant and welcoming atmosphere for both guests and staff.

**Location:** Put-in-Bay is a picturesque beach town located on South Bass Island in Lake Erie. Known for its scenic beauty and vibrant nightlife, the island offers a perfect blend of relaxation and excitement. The island is also located very close to Cedar Point Amusement Park, often ranked yearly as the best Amusement Park on the planet.

**Workplace Environment:** At Bayshore Resort, we pride ourselves on fostering a friendly and inclusive workplace environment. Our team is like a family, and we value collaboration, respect, and a positive attitude. Exchange students will find a supportive and engaging work culture where they can develop their skills and make lasting connections. Our previous exchange students have enjoyed their time here, often returning for multiple seasons.

**Host Website:** <http://www.KIVentureResort.com>

**Site of Activity:** Kelleys Island Venture Resort

**Parent Account Name:** Ohio Shores Hospitality

**Host Address:** 441 West Lakeshore Drive Kelleys Island , Ohio , 43438

**Nearest Major City:** CLEVELAND , Ohio , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Join our hotel operations team as a Hospitality Crew Member at Kelleys Island Venture Resort! In this versatile role, you will play a part in delivering great guest service across various departments, including the hotel front desk, housekeeping, and laundry. All team members in this hotel rotate positions that best assist guests based on demand.

**Key Responsibilities:**

- *Front Desk & Reservations: Greet guests warmly, check them in and out efficiently, answer inquiries, and provide information about hotel amenities and local attractions. Also, assists guests with making reservations and answering phone calls.*
- *Housekeeping: Assist in maintaining the cleanliness and presentation of guest rooms and public areas, ensuring a welcoming and comfortable environment.*
- *Laundry: Operate laundry equipment to wash, dry, and fold linens and towels, adhering to quality and safety standards.*

*Additionally, we have housing available for students at the low cost of just \$8.00 per day. Students enjoy a 2-bedroom apartment with full kitchen, stove, oven, microwave, and refrigerator. There is also a washer and dryer available inside the apartment!*

*If you are passionate about hospitality and enjoy a diverse work environment, we invite you to apply and become a valued member of our team!*

**Typical Schedule:**

*Fluctuating*

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$14.5

**Eligible for Tips:** Yes

*While assisting in housekeeping, some guests leave tips in guest rooms.*

**Estimated weekly wages including tips:** \$600

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 28

**Estimated maximum number of hours per week:** 50

**Potential fluctuation in hours per week:**

*Hotel demand. Peak seasons. Staffing Levels*

**Average number of hours per week reached by last year's seasonal employees:** 35

**Overtime Policy:**

*Yes, paid after 40 hours*

**Job-Specific Benefits:**

*Housing*

## JOB REQUIREMENTS

**English Level required:**



**Advanced**

**Required to be 21+:** No

**Previous Experience required:** No

## **Qualifications & Conditions**

**Need to wear uniform:** Yes

*Uniform Policy:*

*We will provide a t shirt as a uniform. Please bring khaki pants or shorts along with tennis shoes.*

*Cost of uniform:* \$0

*Uniform laundry:* Provided at no cost

**Dress Code:** Yes

*Description:*

*We will provide a t shirt as a uniform. Please bring khaki pants or shorts along with tennis shoes.*

## **CULTURAL OPPORTUNITIES**

### **Types of Cultural Opportunities:**

*Company Parties, Holiday Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

### **Additional Details about Cultural Offerings:**

*There are opportunities to engage in several cultural activities while on site.*

### **Local Cultural Offering:**

*Put-in-Bay is bustling with seasonal activities. Students can enjoy boating, kayaking, paddleboarding, and exploring the island's many attractions, such as Perry's Cave and the Butterfly House. The island also hosts various festivals, live music events, and outdoor markets.*

## **HOUSING AND TRANSPORTATION**

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### **Employer-owned or employer-arranged housing description:**

*A housing complex is located on-site within a two-minute walk to your work location. Housing is designated by gender by floor. Each dorm room will sleep between 2-4 people and comes with a refrigerator, microwave, bedding and closet space. Each room also has air-conditioning and heat. Bathrooms are shared with rooms on each floor. Sheets/Linen/Pillows/Blankets are provided for free.*

**Lease Agreement:** No

### **Onsite Amenities:**

*WiFi:* Yes

*Description:*

*High speed WIFI access is available at work and in the housing building. There is no cost.*

*Phone Service:* Yes

*Description:*

*The Island is regular cell service with most major carriers in the US.*

*Kitchen facilities: Yes*

*Description:*

*There is a shared kitchen that employees living in the housing building will have access to.*

*Laundry facilities: Yes*

*Description:*

*The housing building does have a washer and dryer that you may use free of charge.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 2*

*Maximum Occupancy Per Room: 4*

*Suggested Occupancy Per Room: 2 - 4*

*Rooming Arrangement Description:*

*Rooms are designated by gender. We do allow roommate requests.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$70*

*Housing Cost Deducted from Paychecks: No*

*Description:*

*Students will pay weekly*

*Utilities Costs: No*

*Housing Deposit: No*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Two minute walk*

*Biking*

*Estimated commute time: Under 15 minutes*

*Bicycles are provided free of charge: No*

*Bicycles are not provided: Yes*

*Bicycles are available to rent: No*

*Estimated cost: \$*

*Description: Bicycles are available for use and the island is very bicycle friendly.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

Students will fly into Cleveland, OH airport. Students are welcome to arrive any time.

Once you have arrived and retrieved your luggage, please use the Uber or Lyft app to contact a taxi. When you are ready to leave the airport, you will need to go to the Miller Ferry Boat Line, which is a ferry boat that will take you to the island of Put-in-Bay. The uber/taxi driver should take you to Miller Ferry Boat Line and the address for the destination is 5174 E Water St, Port Clinton, OH 43452

When you arrive to the Miller Ferry, approach the ticket booth and purchase a one-way ferry boat ticket to Put-in-Bay. This will cost about \$10 USD.

When you exit the boat and arrive to the island of Put-in-Bay, there will be a large white bus waiting that you will ride to get to Bayshore Resort. The cost to ride this bus is about \$3 USD.

If you need help, call us at +1-419-413-8271.

**Suggested Arrival Airport:**

Cleveland Hopkins, CLE, Less than 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$75 to \$100

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Quality Lodge  
2218 Cleveland Road W  
Sandusky, Ohio 44870  
1-419-871-3486  
\$75 to \$100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The nearest Social Security Office is located in Sandusky, Ohio. Students can take the Jet Express ferry directly to the city of Sandusky. Once you arrive to Sandusky, OH, the Social Security Office is about a 5 minute's walk. The office is located at: 252 WAYNE STREET SANDUSKY, OH 44870 Your manager will ensure that you have the necessary days off to complete this task.

Nearest SSA Office: Sandusky, Ohio, Less than 10 miles

**Other:**

Wage Payment Schedule:

Bi-Weekly pay period - Direct deposit once student has opened a bank account.

Meal Plan: Not available

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*A uniform shirt will be provided to you free of charge. You are responsible for providing khaki pants and tennis shoes.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*Housing is designated by gender. The building is located next door to the hotel and is just a 2 minute walk to work. The housing building is also within walking distance to the downtown area.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center*

***Walking Distance from Housing:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center*

***Unavailable:***

*Internet Cafe, Public Library*